

SAMPLE VWP GENERAL PERMIT NOTICE OF PLANNED CHANGE

VWP General Permit Authorization No. _____

Project Name: _____

Current Permittee: _____

I hereby request a planned change to the VWP permit listed above. This change will alter the construction monitoring requirements for this project. I understand that the requirements below will replace the Construction Monitoring Reports currently required by my permit. These new monitoring requirements will become effective when I receive my modified permit. I understand that other monitoring and notification requirements in my permit will **not** change.

New Construction Monitoring Authorization Notes

- 1) A semi-annual construction status update shall be completed in June and December of every year during the term of this permit. The construction status update shall include reference to the VWP general permit authorization number and one of the following statements: a) Construction activity in authorized impact areas has not yet commenced; b) Construction activity within authorized impact areas has commenced; c) Construction activity within authorized impact areas has commenced but is currently suspended; or d) All authorized impacts are complete. The updates shall be submitted electronically to vwp.nro@deq.virginia.gov or mailed to the appropriate DEQ office, and **must be received by DEQ no later than January 10 and July 10 of every year**. These updates fulfill the requirements of Part II.B.1 and II.E.3 of this authorization.

- 2) The permittee shall notify DEQ within 24 hours of discovering impacts to surface waters (including wetlands) that are not authorized by this permit. The notification shall include photographs, estimated acreage and/or linear footage of impacts, and a narrative description of the impacts.

Authorized Signature

Date

Print Name

Title