



## MONTHLY VWP PERMIT INSPECTION CHECKLIST

**An inspection of all permitted impact areas, avoided waters and wetlands, and permanently preserved waters, wetlands and upland areas must be conducted at least once every month during active construction activities. Maintain this record on-site and available for inspection by DEQ staff.**

<b>Project Name</b>		<b>VWP Permit #</b>		<b>Inspection Date</b>	
<b>Inspector Name &amp; Affiliation</b>		<b>Phone # &amp; Email Address</b>			
<b>Based on my inspection, to the best of my knowledge this project ( ____ is in compliance / ____ is not in compliance) with the VWP Permit.</b>					
I certify that the information contained in this report is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					
_____				_____	
Signature of Inspector				Date	
<b>REVIEWED DURING SITE INSPECTION</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Notes &amp; Corrective Action Taken / Date Completed (use back of page if necessary)</b>	
Unauthorized impacts to surface waters, including wetlands, or upland preservation areas <b>have occurred</b> .* <i>(This includes sedimentation impacts due to inadequate or failed erosion controls.)</i>	<input type="checkbox"/>	<input type="checkbox"/>			
Non-impacted wetlands, streams and preservation areas within 50 feet of construction are clearly marked to prevent unpermitted impacts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Temporary impacts are being restored to original contours, stabilized, and allowed to re-establish with wetland vegetation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction activities are <b>not</b> substantially disrupting aquatic life movement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
E&S controls are present, properly maintained, and functioning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
In-stream work is being performed in the dry with the appropriate use of cofferdams, sheetpiling, etc., to minimize stream bottom disturbance and turbidity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Pipes and/or culverts for road crossings are countersunk to provide for the re-establishment of low flow fish passage and/or a natural stream bottom.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Time-of-year restrictions regarding impacts to surface waters are being adhered to.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Water quality monitoring is being conducted during stream impacts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Streams and wetlands are free from any sheen or discoloration that may indicate a spill of oil, lubricants, concrete or other pollutants. **	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Heavy equipment is placed on mats or geotextile fabric when working in wetlands.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Exposed slopes/stream banks are stabilized immediately upon completion of work in each impact area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

\* If unauthorized impacts have occurred, you **must** email or fax a copy of this report to DEQ within 24 hours of discovery. Email: vwp.nro@deq.virginia.gov \*\* Any fish kills, or spills of fuels or oils must be reported **immediately upon discovery** to DEQ at 804-527-5020. If outside of normal business hours, contact Virginia Dept. of Emergency Management at 1-800-468-8892 or the National Response Center at 1-800-424-8802.