

Appendix C. Water Quality Impact Assessment Data Sheet

Project Address	Date:
Applicant Name/Affiliation:	Applicant Contact Information (phone and email):
Owner/Client Name:	Owner/Client Contact Information (phone and email):

Section 1: Type of activity proposed

Activity type (check all that apply): <input type="checkbox"/> New construction (residential, commercial, public, etc.) <input type="checkbox"/> Alteration of non-residential structure <input type="checkbox"/> Residential addition <input type="checkbox"/> Detached residential structure	<input type="checkbox"/> Deck, patio, or retaining wall <input type="checkbox"/> Landscaping (includes tree removal) <input type="checkbox"/> Utility work <input type="checkbox"/> Fence <input type="checkbox"/> Other (please describe):
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Section 2: Key details of the proposed activity

Complete all that apply		Explanation		
Total area of disturbance on parcel (sf)		Includes building footprint plus a 10 foot buffer. Also includes all soil disturbance, ingress/egress areas, stockpiling areas, etc.		
Area of disturbance within RPA (sf)		Includes removal of trees $\geq 3"$ in diameter		
Area of disturbance on slopes greater than or equal to 15 percent located adjacent to landward RPA boundary (sf)		Does not apply to RPA parcels along Chain Bridge Road (15 percent and greater slopes are included as part of RPA)		
Complete all fields		Existing condition	Proposed condition	Explanation
RPA encroachment (ft)	Left third of parcel or site			The distance (in feet) from the existing or proposed structure to the designated RPA feature (edge of stream or open channel, wetland, etc.). Encroachments of zero (0) indicate the project will impact the stream or other RPA feature.
	Middle third of parcel or site			
	Right third of parcel or site			
Total development footprint in RPA (sf)			The existing footprint includes the area of any existing structures, patios, decks, walkways, etc. Proposed footprint is the anticipated post-project area of all structures, additions, decks, walkways, regraded area behind a retaining wall, etc.	
Impervious footprint in RPA (sf)			Total area of impervious surfaces within the RPA (rooftops, pavement, etc.)	

(OVER)

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Building/demolition/LDA/Fence permit number(s): Major WQIA required? <input type="checkbox"/> Yes <input type="checkbox"/> No Date WQIA/Exception request information complete: Date Chesapeake Bay Preservation Ordinance and E/S ordinance (if applicable) approvals issued in Permits Plus:

Section 3: Plan and Narrative

Provide a plan showing the location of the proposed activity, along with the RPA boundary. Briefly describe the proposed project, including any potential water quality impacts and mitigation measures proposed. The narrative must address three impact categories: 1. Tree/vegetation impacts, 2. Stormwater and runoff, 3. Erosion and sediment control. Please refer to the WQIA plan/narrative checklist for additional information.

Additional Water Quality Impact Assessment Information

The information supplied on this form satisfies the minimum requirements for a Minor Water Quality Impact Assessment. For projects that disturb over 2500 square feet, elements of a Major Water Quality Impact Assessment may also be required, depending on the nature and extent of the proposed RPA encroachment, as outlined in Section 61-12 of the ordinance.

Appendix D. Exception Request Form

Applicant:	Project address:
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Section 1: Brief description of exception request

Section 2: Parcel, structure, and ownership information

Date parcel ownership began: _____ Date existing principal structure built: _____ Will existing principal structure remain intact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date(s) of construction of any prior work by <u>current</u> owner (alterations, additions, decks, patios, etc.)—list individually: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%; text-align: center;"><u>Date</u></th> <th style="width: 25%; text-align: center;"><u>Type of prior work</u></th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td></tr> <tr><td>4.</td><td></td><td></td></tr> </tbody> </table>		<u>Date</u>	<u>Type of prior work</u>	1.			2.			3.			4.		
	<u>Date</u>	<u>Type of prior work</u>														
1.																
2.																
3.																
4.																

STAFF USE ONLY

<input type="checkbox"/> Allowable development in RPA (§ 61-7.A) <input type="checkbox"/> Allowable modification in RPA (§ 61-7.B) <input type="checkbox"/> Allowable encroachment in RPA (§ 61-7.C) <input type="checkbox"/> Expansion of nonconforming structure or use in RPA (§ 61-14) (exception request required)	<input type="checkbox"/> New development in the RPA, redevelopment that increases impervious area in the RPA or encroaches further into the RPA, or any other proposed disturbance of any RPA component (exception request required) <input type="checkbox"/> Exempted activity in RPA (§ 61-15) _____ <input type="checkbox"/> Proposed development in RMA on 15 percent slopes adjacent to RPA <input type="checkbox"/> Other RMA activity _____
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CBORC hearing required? <input type="checkbox"/> Yes <input type="checkbox"/> No Date public notification sent certified mail: Hearing date: CBORC decision: <input type="checkbox"/> Approved <input type="checkbox"/> Not approved Date of final approval letter:
